

**MINUTES OF THE SOULDERN PARISH COUNCIL MEETING  
HELD IN THE VILLAGE HALL  
ON 21<sup>st</sup> March 2013**

**Present:**

Mr A Martin (Chairman)  
Ms K Draper  
Mr C Rothero  
Mrs S Barrett  
Mrs B McGarry (Clerk)  
Mrs J Martin (RFO)  
Mr R Deeley

**Also in attendance:**

Mr M Kerford Byrne  
Mr W Green  
Ms D Stephens

**Apologies:**

Mrs J Coleman  
Mr L Barrett

**Minutes of previous meeting**

- 1** The minutes of the meeting held on 17<sup>th</sup> January 2013 were approved and signed  
Proposed: CR 2<sup>nd</sup>: KD

**Matters arising:**

8b – Souldern United Charities have agreed to provide funds for a ‘Seniors Lunch’, as long as there is a demand for it. It was resolved to arrange a meeting with Diana Gray to discuss the way forward

**2 Declarations of Interest from Councillors:**

- a) RD declared an interest in planning applications 13/22040/F – Installation of photo voltaic roof panels at St Mary’s church and 13/00114/F – Conversion of barn & stables to annex accommodation at Manor Farm.

**3 Issues from the floor**

There were no issues from the floor

**4 Updates:**

**Playground** – An inspection has been carried out which did not reveal any major works necessary at the moment. Will Green attended an inspection training day and has very kindly agreed to help with regular inspections of the playground and equipment. A fund of £500 per annum is available to spend on any necessary maintenance and repair works. It was resolved to raise awareness and ask for volunteers to help in the next newsletter. It was resolved to raise the limit of readily available cash from £50 to £100 before agreement is needed by the PC.

Prop: CR 2<sup>nd</sup>: SB

**NBW** – Nothing to report at the present time.

**CDC** – M KB reported that:

- There will be no rise in Council tax again this year despite the cut in DC funds.
- The planning application for a windfarm at Ardley is almost at a conclusion and is unlikely to go ahead as it would be a safety hazard to nearby aircraft.
- The Area Planning documents are almost ready for release to the public for examination. Probably May/June.

- Trees behind Mr Carey's house are again proving to be a problem

#### OCC –

- Despite considerable requests that the Hill is resurfaced it appears that this is not likely to happen until at least 2015/16. It was resolved that the local community should be encouraged to complain to OCC about the state of the roads in the village in an effort to persuade the Highways Dept to reconsider its maintenance plan and to bring forward the date for re-surfacing the Hill
- Due to the significant rise in price for bollards it was resolved to ask OCC if they would take responsibility for their upkeep if the PC were to install them.
- AM has had a site meeting with OCC arboriculturist to discuss the course of action regarding the tree in the High St adjacent to Mallards and another tree across footpath No 10 – Ongoing.

**Website** - Good progress is being made and CDC have confirmed that we can have 3 passwords. It was emphasized that this should be a village website and not a SPC website.

## 5

### Finance:

- a) Financial Transactions since the last meeting on 17<sup>th</sup> January 2013 were approved  
Prop: CR 2<sup>nd</sup> KD

<b>Payments:</b>	<b>Date</b>	<b>Amount</b>	<b>Power</b>
<b>D Blunt</b> daffodils for verges	17/01.13	£30.00	OSA 1906: s10
SVH: hire of hall for January Meeting	17/01/13	£14.00	LGA 1972: sch 12, para 10
<b>Parish of St Mary's:</b> mowing The churchyard	17/01/13	£528.15	LGA 1972: s.215
<b>OPFA:</b> RoSPA training for Will Green	20/01/13	£20.00	LGA 1972: s.111
<b>OALC:</b> training for Katy & Barbara	20.01/13	£144.00	LGA 1972: s.111
<b>Playsafety Ltd:</b> playground Inspection	04/02/13	£261.60	LG(MP)A 1976 s.19
<b>J Martin:</b> stationery for Handbooks, community Supper & newsletters	11/02/13	£91.47	LGA 1972:s.111
<b>T Vincent:</b> NBW padlock & Chain	23/02/13	£29.48	LG(MP)A 1976 s.19
<b>OALC:</b> subscription 2013/14	23/02/13	£133.07	LGA 1972: s.111
<b>Receipts:</b>			
Souldern United Football Club	30/01/13	£100.00	
Souldern United Charity: For cutting bank at Bowling Leys	30/01/13	£50.00	
NS&I: account closure	04/03/13	£295.79	

**Current Bank Balance** as at end February: **£7,301.26**

6 **Planning:**

- b) 12/01692/F – Extension at Tower Farm Cottage. No objections raised by the PC. Permission granted by CDC 22.1.13
- c) 13/000118/TCA – Tree works at West End House. No objections raised by the PC. Permission granted by CDC 25.2.13
- d) 12/017856/F 2-storey extension and single-storey garage at 10 Bovewell. No objections raised by PC but observations made. Permission granted by CDC 13.3.13
- e) 13/00090/F – Greenhouse & potting shed at Stonehaven High St. No objections raised by PC. Permission granted by CDC 12/3/13
- f) 13/00220/F – Installation of Solar Panels at the Manor. No objections raised by the PC. Awaiting decision from CDC
- g) 13/22040/F – Installation of photo voltaic roof panels at St Mary’s church. Plans still circulating
- h) 13/00138/AC – Conversion of 2 properties into 1 at Sunrise & Sunset Cottages. Plans still circulating
- i) 13/00114/F – Conversion of barn & stables to annex accommodation at Manor Farm. Plans still circulating

Information regarding the CDC website planning portal to be included in next Newsletter

7 **Administration:**

- a) **Councillors’ handbook** – has now been completed and circulated
- b) **Employment of Clerk** –SPC is now an employer registered with HMRC and the RFO is just waiting for an activation code so that payment may be made to the clerk before the end of the current tax year.

8 **Other Business:**

- a) **Community Supper** – A definite success and well attended
- b) **Easter Egg Hunt** – It was resolved not to have this event this year
- c) **Community Connect project** – Mary May has now attended some training for this project and has 2 other volunteers interested. It was resolved that this could be linked with the proposed seniors lunch and that the matter of a local transport scheme could be explored.
- d) **Succession planning and Councillor vacancy** – it was resolved to make known in the next newsletter that vacancies on the PC will be arising and to include what being a councillor involves
- e) **Feedback from training day** – KD outlined the content of the Roles & Responsibilities training day, attended by KD & BM and highlighted one or two things that could be improved upon. In general the PC appear to be compliant with most of the required guidelines.
- f) **Annual Parish meeting 16<sup>th</sup> May** – It was resolved to make a concerted effort to advertise the APM and encourage a good turnout. This will be done via the newsletter and by purchasing a banner to be displayed at the village hall.
- g) **Additional noticeboard** – It was proposed that a new noticeboard should be purchased and erected outside the village which would give Bovewell residents a better opportunity to access information. **AM**  
Prop: AM 2<sup>nd</sup>: CR
- h) **Planter by the Fox** – In an effort to dissuade inconsiderate and dangerous parking on the corner of High St and Fox Lane OCC has agreed that a planter could be erected. It was resolved to write a letter to the Horticultural Society to ask them if **AM &**

they would like to plant it.

**BM**

- i) **Dog fouling** – Free Dog poo bags are available from Spring Cottage, Back Lane and a notice has been placed in the notice board to this effect.
  - j) **Potholes** – have now been repaired by the Highways dept.
  - k) **Playbus** – A letter asking for donations to this local venture had been received but it was resolved that it is not appropriate to contribute.
  - l) **ORCC data package** – It was resolved that subscribing to membership of ORCC would be a useful way of accessing information in the future.
- Prop: AM 2<sup>nd</sup>: CR

**BM**

9 **Date of next meeting:**

The next meeting is the Annual Parish Meeting which will be held on 16<sup>th</sup> May in the Village Hall at 7.00pm